

LR13-Form 709. Order of referral to ADR.

STATE OF NEW MEXICO
COUNTY OF _____
THIRTEENTH JUDICIAL DISTRICT COURT

Plaintiff/Petitioner,

v.

No. _____

Defendant/Respondent.

**ORDER OF REFERRAL TO ADR
SETTLEMENT FACILITATION/MEDIATION**

THIS MATTER having come before this court upon a request for ADR, and the court being fully advised in the premises states the following:

IT IS THEREFORE ORDERED that the above captioned case is hereby referred to settlement facilitation/mediation. The assigned settlement facilitator/mediator is: (NAME, ADDRESS, PHONE NUMBER) _____. Each party shall contact the above settlement facilitator/mediator no later than ten (10) business days after the date of entry of this order and, if ordered to settlement facilitation, shall submit the information requested on the attached Settlement Facilitation Information Sheet.

IT IS FURTHER ORDERED that the ADR conference shall be scheduled at the earliest possible date, but in no event later than ninety (90) days from entry of this order. All parties shall make good faith efforts to timely schedule and attend ADR.

IT IS FURTHER ORDERED that the mediator/facilitator shall be paid:

\$ _____ for up to four (4) hours to be assessed equally to the parties. If the matter has not been resolved within four (4) hours, the parties may negotiate with the mediator/facilitator to provide further services for a fee as is mutually agreeable.

\$ _____ for up to four (4) hours to be paid by the court. If the matter has not been resolved within four (4) hours, the parties may negotiate with the mediator/facilitator to provide further services for a fee as is mutually agreeable.

An amount as is mutually agreeable to be assessed equally to the parties. Payment is due within thirty (30) days of the date of ADR.

IT IS FURTHER ORDERED that self-represented litigants and each counsel of record shall attend in person and shall ensure the attendance of all persons who have full and final settlement authority at the settlement facilitation/mediation. Other persons not of record may attend upon agreement of all parties of record. All persons shall participate in good faith.

IT IS FURTHER ORDERED that within ten (10) days after ADR the facilitator/mediator shall file the completed certificate of compliance with the Court Clerk, and each party will return the participant questionnaire to the ADR program director.

District Court Judge

PARTIES ENTITLED TO NOTICE:

1. Mediator, address, phone and fax
2. Petitioner, address, phone and fax

3. Respondent, address, phone and fax
4. Director of ADR Programs
P.O. Box 600, 1500 Idalia Road, Bldg. A
Bernalillo, NM 87004

I hereby certify that a copy of the foregoing document was mailed to the parties listed above on the date of filing this motion.

[Adopted by Supreme Court Order No. 08-8300-009, effective April 15, 2008; LR13-Form Q recompiled as LR13-Form 709 by Supreme Court Order No. 16-8300-015, effective for all cases pending or filed on or after December 31, 2016.]