FORM 33-109F5 CHANGE OF REGISTRATION INFORMATION (sections 3.1 and 4.1)

GENERAL INSTRUCTIONS

Complete and submit this form to notify the relevant regulator(s) or, in Québec, the securities regulatory authority, or self-regulatory organization (SRO) of changes to information in the following forms:

- Form 33-109F6, except for the changes set out in section 3.1 of National Instrument 33-109, or
- Form 33-109F4.

How to submit this form

To report changes to information in a Form 33-109F4, submit this form at the National Registration Database website in NRD format at www.nrd.ca.

Submit this form in a format other than NRD format to report changes to information in a:

- a) Form 33-109F6, or
- b) Form 33-109F4, if the individual is relying on the temporary hardship exemption in section 5.1 of National Instrument 31-102 *National Registration Database*.

Name of firm
Registration categories
NRD number (firm)
Item 1 Type of form
Check the form that is being updated:
☐ Form 33-109F6
If submitting changes to Form 33-109F6, please attach a blackline of the amended sections of the form.
☐ Form 33-109F4 Name of individual
Item 2 Details of change
Provide the item number and details for each change to the form selected above:
Item number Details
Effective date of change(YYYY/MM/DD)

Item 3 Notice of collection and use of personal information

The personal information required under this form is collected on behalf of, and used by, the securities regulatory authorities in the jurisdictions set out in Schedule A to administer and enforce certain provisions of their securities legislation or derivatives legislation or both.

The personal information required under this form is also collected by and used by the SRO set out in Schedule A to administer and enforce its by-laws, regulations, rules, rulings and policies.

By submitting this form, the individual consents to the collection by the securities regulatory authorities or applicable SRO of this personal information, and any police records, records from other government or non-governmental regulators or SROs, credit records and employment records about the individual that the securities regulatory authorities or applicable SRO may need to complete their review of the information submitted in this form relating to the individual's continued fitness for registration or approval, if applicable, in accordance with the legal authority of the securities regulatory authorities while the individual is registered with or approved by it. Securities regulatory authorities or SROs may contact government and private bodies or agencies, individuals, corporations and other organizations for information about the individual.

If you have any questions about the collection and use of this information, contact the securities regulatory authorities or applicable SRO in any jurisdiction in which the required information is submitted. See Schedule A for details. In Québec, you can also contact the Commission d'accès à l'information at 1-888-528-7741 or visit its website at www.cai.gouv.qc.ca.

Item 4 Warning

It is an offence under securities legislation and derivatives legislation, including commodity futures legislation, to give false or misleading information on this form.

Item 5 Certification

1.	Use the following certification when submitting this form in NRD format when making changes to Form 33- 109F4
best of i	n I have discussed the questions in this form with an officer, branch manager or supervisor of my sponsoring firm. To the my knowledge and belief, the officer, branch manager or supervisor was satisfied that I fully understood the questions. I my activities to those permitted by my category of registration.
	I am making this submission as agent for the individual identified in this form. By checking this box, I certify that the individual provided me with all of the information on this form.
2.	Use the following certification when submitting this form in a format other than NRD format when making changes to Form 33-109F6
	ing below I certify to each regulator or, in Québec, the securities regulatory authority, in each jurisdiction where I am ng this form, either directly or through the principal regulator, that:
	I have read this form and understand the questions, and
	all of the information provided on this form is true, and complete.
Name o	f authorized signing officer or partner
Title of a	authorized signing officer or partner
Signatu	re of authorized signing officer or partner
Date sig	gned(YYYY/MM/DD)
3.	Use the following certification when submitting this form in a format other than NRD format under the temporary hardship exemption in section 5.1 of NI 31-102 National Registration Database when making changes to Form 33-109F4

By signing below, I certify to the regulator or, in Québec, the securities regulatory authority, in each jurisdiction where I am submitting this form, either directly or through the principal regulator, that:

- I have read this form and understand the questions; and
- all of the information provided on this form is true and complete.

Signature of in	ndividual	 	
Date signed			
	(YYYY/MM/DD)		

Schedule A Contact information for Notice of collection and use of personal information

Alberta

Alberta Securities Commission Suite 600, 250–5th St. SW Calgary, AB T2P 0R4 Attention: Information Officer Telephone: (403) 297-6454

British Columbia

British Columbia Securities Commission P.O. Box 10142, Pacific Centre 701 West Georgia Street Vancouver, BC V7Y 1L2

Attention: Freedom of Information Officer

Telephone: (604) 899-6500 or (800) 373-6393 (in Canada)

Manitoba

The Manitoba Securities Commission 500 - 400 St. Mary Avenue Winnipeg, MB R3C 4K5 Attention: Director of Registrations Telephone: (204) 945-2548

Fax: (204) 945-0330

New Brunswick

Financial and Consumer Services Commission of New Brunswick / Commission des services financiers et des services aux consommateurs du Nouveau-Brunswick Suite 300, 85 Charlotte Street

Saint John, NB E2L 2J2 Attention: Director of Securities Telephone: (506) 658-3060

Newfoundland and Labrador

Superintendent of Securities, Service NL Government of Newfoundland and Labrador P.O. Box 8700 2nd Floor, West Block Confederation Building St. John's, NL A1B 4J6

Attention: Manager of Registrations

Telephone: (709) 729-5661

Nova Scotia

Nova Scotia Securities Commission Suite 400, 5251 Duke Street Halifax, NS B3J 1P3

Attention: Deputy Director, Capital Markets

Telephone: (902) 424-7768

Northwest Territories

Government of the Northwest Territories Department of Justice 1st Floor Stuart M. Hodgson Building 5009 – 49th Street Yellowknife, NWT X1A 2L9

Attention: Deputy Superintendent of Securities

Telephone: (867) 920-8984

Nunavut

Government of Nunavut Department of Justice P.O. Box 1000 Station 570 Iqaluit, NU X0A 0H0

Attention: Deputy Registrar of Securities

Telephone: (867) 975-6590

Ontario

Ontario Securities Commission 22nd Floor 20 Queen Street West Toronto, ON M5H 3S8

Attention: Compliance and Registrant Regulation

Telephone: (416) 593-8314 e-mail: registration@osc.gov.on.ca

Prince Edward Island

Securities Office
Department of Community Affairs and Attorney General
P.O. Box 2000

Charlottetown, PE C1A 7N8

Attention: Deputy Registrar of Securities

Telephone: (902) 368-6288

Québec

Autorité des marchés financiers 800, square Victoria, 22e étage C.P. 246, tour de la Bourse Montréal (Québec) H4Z 1G3

Attention: Responsable de l'accès à l'information Telephone: (514) 395-0337 or (877) 525-0337

Saskatchewan

Financial and Consumer Affairs Authority of Saskatchewan Suite 601, 1919 Saskatchewan Drive

Regina, SK S4P 4H2

Attention: Deputy Director, Capital Markets

Telephone: (306) 787-5871

Yukon

Government of Yukon Superintendent of Securities Department of Community Services P.O. Box 2703 C-6 Whitehorse, YT Y1A 2C6

Attention: Superintendent of Securities

Telephone: (867) 667-5314

Self-regulatory organization

Investment Industry Regulatory Organization of Canada 121 King Street West, Suite 2000 Toronto, Ontario M5H 3T9 Attention: Privacy Officer

Telephone: (416) 364-6133 E-mail: PrivacyOfficer@iiroc.ca

Contents of the form

This form consists of the following:

Part 1 - Registration details

Part 2 - Contact information

Part 3 - Business history and structure

Part 4 - Registration history

Part 5 - Financial condition

Part 6 - Client relationships

Part 7 – Regulatory action

Part 8 - Legal action

Part 9 – Certification

Schedule A - Contact information for notice of collection and use of personal information

Schedule B - Submission to jurisdiction and appointment of agent for service

Schedule C - Form 31-103F1 Calculation of excess working capital

You are also required to submit the following supporting documents with your completed form:

- Schedule B Submission to jurisdiction and appointment of agent for service for each jurisdiction where the firm is seeking registration (question 2.4)
- 2. Business plan, policies and procedures manual, and client agreements (except in Ontario) (question 3.3)
- 3. Constating documents (question 3.7)
- 4. Organization chart (question 3.11)
- 5. Ownership chart (question 3.12)
- 6. Calculation of excess working capital (question 5.1)
- 7. Directors' resolution approving insurance (question 5.7)
- 8. Audited financial statements (question 5.13)
- Letter of direction to auditors (question 5.14)

How to complete and submit the form

All dollar values are in Canadian dollars. If a question does not apply to the firm, write "n/a" in the space for the answer.

If the firm is seeking registration in more than one jurisdiction of Canada or category, other than in the category of restricted dealer, you only need to complete and submit one form. If the firm is seeking registration as a restricted dealer, submit and file the form with each jurisdiction of Canada where the firm is seeking that registration.

You can complete this form:

- on paper and deliver it to the principal regulator or relevant SRO
- on paper, scan it and e-mail it to the principal regulator or SRO

If the firm is seeking registration in Ontario, and Ontario is not the firm's principal regulator, you must also file a copy of this form, without supporting documents, with the Ontario Securities Commission.

You can find contact information for submitting and filing the form in Appendix B of Companion Policy 33-109CP Registration Information.

We may accept the form in other formats. Please check with the regulator before you complete, submit and file the form. If you are completing the form on paper and need more space to answer a question, use a separate sheet of paper and attach it to this form. Clearly identify the question number.

You must include all supporting documents with your submission. We may ask you to provide other information and documents to help determine whether the firm is suitable for registration.

In most of this form, answers are required to questions that apply only to Canadian provinces and territories; you will find that the questions are referenced to "jurisdictions" or "jurisdiction of Canada". These refer to all provinces and territories of Canada. However, the questions in Part 4 – *Registration History* and Part 7 – *Regulatory Action* are to be answered in respect of any jurisdiction in the world.

It is an offence under securities legislation and derivatives legislation, including commodity futures legislation, to give false or misleading information on this form.

The firm is required to pay a registration fee in each jurisdiction of Canada where it is submitting and filing this form. Refer to the prescribed fees of the applicable jurisdiction for details.

Updating the information on the form

See Part 3 of NI 33-109.

The firm is required to notify the regulator, within specified times, of any changes to the information on this form by submitting and filing Form 33-109F5 *Change of Registration Information*.

Collection and use of personal information

We and the SROs (if applicable) require personal information about the people referred to in this form as part of our review to determine whether the firm is suitable for registration. If the firm is approved, we also require this information to assess whether the firm continues to meet the registration requirements.

We may only:

- collect the personal information under the requirements in securities legislation or derivatives legislation or both
- use this information to administer and enforce provisions of the securities legislation or derivatives legislation or both

We may collect personal information from police records, records of other regulators or SROs, credit records, employment records, government and private bodies or agencies, individuals, corporations, and other organizations. We may also collect personal information indirectly.

We may provide personal information about the individuals referred to in this form to other regulators, securities or derivatives exchanges, SROs or similar organizations, if required for an investigation or other regulatory issue.

If anyone referred to in this form has any questions about the collection and use of their personal information, they can contact the regulator or SRO, if applicable, in the relevant jurisdiction of Canada. See Schedule A for details. In Québec, they can also contact the Commission d'accès à l'information du Québec at 1-888-528-7741 or visit its website at www.cai.gouv.gc.ca.

Part 1 - Registration details

1.1 Firm's full legal name

Provide the full legal name of the firm as it appears on the firm's constating documents required under question 3.7. If the firm is a sole proprietorship, provide your first, last and any middle names.

If the firm's legal name is in English and French, provide both versions.

Firm's NRD number

For more information, visit www.nrd-info.ca.

1.2

1.3

Why are you submitting this form?	
	Complete:
To seek initial registration as a firm in one or more jurisdictions of Canada	The entire form
☐ To add one or more jurisdictions of Canada to the firm's registration	Questions 1.1, 1.2, 1.4, 1.5, 2.4, 3.9, 5.4, 5.6*, and Part 9
☐ To add one or more categories to the firm's registration	Questions 1.1, 1.2, 1.4, 1.5, 3.1, 5.1, 5.4, 5.5, 5.6*, 5.7, 5.8, Part 6 and Part 9

^{*} If the firm is adding Québec as a jurisdiction for registration in the category of mutual fund dealer or scholarship plan dealer, complete question 5.6.

1.4	In what ca	ategory and juri	sdicti	on is	the fi	rm se	eking	g regis	stratio	n? C	heck	all tha	at app	ly.	
(a)	Categorie	s under securitie	s legis	lation											
			Juri	sdictio	on										
Abbrev Alberta	viations a (AB)	Category	АВ	ВС	МВ	NB	NL	NS	NT	NU	ON	PE	QC	sĸ	ΥT
British	bia (BC)	Investment dealer													
Manitoba (MB) New Brunswick (NB) Newfoundland		Mutual fund dealer													
		Scholarship plan dealer													
and La (NL) Northw		Exempt market dealer													
	ries (NT)	Restricted dealer													
	ut (NU)	Investment fund manager													
	Edward	Portfolio													
Island (PE) Québec (QC) Saskatchewan (SK) Yukon (YT)		manager Restricted portfolio manager													
	` '														
(b) (Categories	s under derivative	es legi	slatior	n (Mar	nitoba	and (Ontario	o only)					
Catego	ory			Ma	nitob	а									
	(merchan	·													
Dealer	(futures c	commission merc	hant)												
	(floor bro	ker)													
Local															
Advise	r			∐ On	tario										
Comm	odity tradi	ng adviser			lario										
	_	ng counsel													
	-	ng manager													
	-	sion merchant													
i uture.	3 0011111130	sion merchant													
(c) I	nvestmen	t dealers and po	tfolio	mana	gers (Québe	ec onl	y)							
		ng registration in	Québ	ec as	an inv	estme	ent de	aler o	r a po	rtfolio	mana	ger, w	vill the	firm a	llso
	ves dealer	io manager		Yes Yes		No No	=								
1.5 E	Exemptio	ns													
Į.	s the firm	applying for any	exem	otions	unde	r secu	rities	or der	ivative	es legi	islatio	n?			
١	Yes [] No 🗆													
ľ	f yes, prov	vide the following	inforr	nation	for e	ach ex	kempt	ion:							
ſ	Type of e	exemption													

	Legisl													
	Jurisd	iction(s) where	the fi	rm has	applie	d for th		-					
ļ	AB	ВС	МВ	NB	NL	NS	NT	NU	ON	PE	QC	SK	YT	
	2 – C			nfor	mati	on								
	Head o	ffice a	ddress											
	Addre	ss line	1											1
	Addre	ss line	2											
	City							Prov	/ince/te	rritory/s	tate			
	Count	ry						Pos	tal/zip c	ode				
	Telep	hone ni	umber		numbei	r								
	Webs	ite												
	If the fir	m's he	ad offic	e is in	Canad	a, go to	o ques	stion 2.	3.					
	If the fir					_	-							
	Firms v							•						
	Does th	ne firm l	have ar	ny busi	iness lo	ocation	addre	sses ii	n Canad	da?				
	Yes		No											
	If yes, p	orovide	the firn	n's prir	mary C	anadia	n busi	ness lo	ocation a	address	3:			
	Addre	ss line	1											Ī
	Addre	ss line	2											
	City							Prov	/ince/te	rritory				
	Posta	l code												
	firm ex financi	pects to	o condu or cond	ict mo ducted	st of its most o	activit	ies tha	at requ	ire regis	tration	as at th	e end	ada in woof its curend of its	rer
	AB □	ВС	МВ □	NB	S NI		IS]	NT	NU	ON	PE	QC	SK	

jurisdiction of Canada is the firm's principal regulator in Canada. A post office box is acceptable for a

mailing address.

The securities

regulatory authority in this

A post office box on its own

acceptable for a head office address.

is not

Address line 1 Address line 2

City	Province/territory/state
Country	Postal/zip code

If the firm does not have an office in a jurisdiction of Canada where it is seeking registration, it must appoint an agent for service in that jurisdiction of Canada.

2.4 Address for service and agent for service

Attach a completed Schedule B Submission to jurisdiction and appointment of agent for service for each jurisdiction of Canada where the firm is seeking registration and does not have an office.

Contact names

2.5 Ultimate designated person

A registered firm must have an individual registered in the category of ultimate designated person.

Legal name	
Officer title	
Telephone number	
E-mail address	
NRD number, if available	
Address	
Same as firm head office address	
Address line 1	
Address line 2	
City	Province/territory/state
Country	Postal/zip code

2.6 Chief compliance officer

☐ Same as ultimate designated person

A registered firm must have an individual registered in the category of chief compliance officer.

Same as unimate designated person
Legal name
Officer title
Telephone number
E-mail address
NRD number, if available
Address
Same as firm head office address
Address line 1
Address line 2

	City	Province/territory/state								
(Country	Postal/zip code								
		. 33ta/2.p 3333								
t 3	 Business history and str 	ructure								
В	usiness activities									
Th	e firm's business									
	ovide a description of the firm's proposed buarket, and the products and services it will p		siness a	ctivities						
O1	her names									
	addition to the firm's legal name in question de name?	1.1, does the firm use any othe	r names	s, such						
Υe	es 🗌 No 🗆									
If yes, list all other names and indicate if each name has been registered:										
, ,										
Ві	usiness documents									
Do	pes the firm have the following documents to	support its business activities?								
_										
			Yes	No						
(a) Business plan for at least the next three	years	Yes	No						
H	a) Business plan for at least the next three b) Policies and procedures manual, including procedures and the firm's policy on fairn opportunities, if applicable	ng account opening	Yes	No						
(b) Policies and procedures manual, including procedures and the firm's policy on fairn	ng account opening ess in allocation of investment	Yes	No						
(Policies and procedures manual, including procedures and the firm's policy on fairn opportunities, if applicable 	ng account opening ess in allocation of investment	Yes	No						
If I	 Policies and procedures manual, including procedures and the firm's policy on fairn opportunities, if applicable 	ng account opening ess in allocation of investment document: rocedures manual and client agreements, excel	reement	s, inclu						
If If Attiny Oil re	po) Policies and procedures manual, including procedures and the firm's policy on fairn opportunities, if applicable no, explain why the firm does not have the contact the firm's business plan, policies and procedures the policy statements and investment that is the principal regulator of the firm se	ng account opening ess in allocation of investment document: rocedures manual and client agreements, excel	reement	s, inclu						
If I	po) Policies and procedures manual, including procedures and the firm's policy on fairn opportunities, if applicable no, explain why the firm does not have the contact the firm's business plan, policies and procedure to the principal regulator of the firm sequested they be provided.	ng account opening ess in allocation of investment document: rocedures manual and client agreements, excel	reement	s, inclu						

3.5 How was the firm created?

Go to question 3.7. New start-up

		Merger or amalgamation Reorganization Other statutory arrangement	☐ Go to qu	estion 3.6. estion 3.6. pecify below and o	go to question 3.6.]
	3.6	Predecessors				-
		List the entities that were merge firm.	ed, amalgamate	d, reorganized or o	otherwise arranged to creat	e the
	3.7	Constating documents				
		Attach the legal documents that certificate of incorporation, any If the firm is a sole proprietorsh. As part of their constating docu provide proof of extra-provincia. Business structure and	articles of amer ip, provide a cop ments, firms wh I registration.	ndments, partnershoy of the registration	nip agreement or declaration of trade name.	n of trust.
	3.8	Type of legal structure	·			
		Corporation				
	3.9	Business registration numbe	r, if applicable			
This is the firm's corporate registration		List the firm's business registration.	tion number for	each jurisdiction o	f Canada where the firm is	seeking
number or Québec enterprise number (NEQ).		Business registration number		Jurisdiction of Ca	anada	
						l
						l
						İ
	3.10	Permitted individuals List all permitted individuals	of the firm.			
		Name	Title		NRD number, if applicable	l
					αρριισασίο	l
			!			i

3.11	Organization chart
	Attach an organization chart showing the firm's reporting structure. Include all permitted individual the ultimate designated person and the chief compliance officer.
3.12	Ownership chart
	Attach a chart showing the firm's structure and ownership. At a minimum, include all parents, specified affiliates and specified subsidiaries.
	Include the name of the person or company, and class, type, amount and voting percentage of ownership of the firm's securities.
Part	t 4 – Registration history
	The questions in Part 4 apply to any jurisdiction and any foreign jurisdiction.
	- 1
1.1	Securities registration
	In the last seven years, has the firm, or any predecessors or specified affiliates of the firm bee
	registered or licensed to trade or advise in securities or derivatives?
	Yes No C
	If yes, provide the following information for each registration:
	Name of entity
	Registration category
	Regulator/organization
	Date registered or licensed (yyyy/mm/dd)
	Jurisdiction
.2	Exemption from securities registration
	Is the firm currently relying on any exemptions from registration or licensing to trade or advise
	securities or derivatives?
	Yes No No
	If yes, provide the following information for each exemption:
	Type of exemption
	Regulator/organization
	Date of exemption (yyyy/mm/dd)
	Jurisdiction
4.3	Membership in an exchange or SRO
	In the last seven years, has the firm, or any predecessors or specified affiliates of the firm bee
	member of a securities or derivatives exchange, SRO or similar organization?
	Yes No No

If yes, provide the following information for each membership:

		Name of entity
		Organization
		Date of membership (yyyy/mm/dd) Expiry date, if applicable (yyyy/mm/dd)
		Jurisdiction
	4.4	Exemption from membership in an exchange or SRO
		Is the firm currently relying on any exemptions from membership with a securities or derivatives exchange, SRO or similar organization?
		Yes No No
		If yes, provide the following information for each exemption:
		Type of exemption
		Organization
		Date of exemption (yyyy/mm/dd)
		Jurisdiction
	4.5	Refusal of registration, licensing or membership
		Has the firm, or any predecessors or specified affiliates of the firm been refused registration, licensing or membership with a financial services regulator, securities or derivatives exchange, SRO or similar organization?
		Yes
		Name of entity
		Reason for refusal
		Regulator/organization
		Date of refusal (yyyy/mm/dd)
		Jurisdiction
		Junguiction
	4.6	Registration for other financial products
Examples of other financial oroducts		In the last seven years, has the firm, or any predecessors or specified affiliates of the firm been registered or licensed under legislation that requires registration or licensing to sell or advise in a financial product other than securities or derivatives?
nclude financial planning, life		Yes No No
nsurance and nortgages.		If yes, provide the following information for each registration or licence:
		Name of entity
		Type of licence or registration

Regulator/organization	
Date of registration (yyyy/mm/dd)	Expiry date, if applicable (yyyy/mm/dd)
Jurisdiction	

Part 5 - Financial condition

Capital requirements

5.1 Calculation of excess working capital

Attach the firm's calculation of excess working capital.

- Investment dealers must use the capital calculation form required by the Investment Industry Regulatory Organization of Canada (IIROC).
- Mutual fund dealers must use the capital calculation form required by the Mutual Fund Dealers Association of Canada (MFDA), except for mutual fund dealers registered in Québec only.
- Firms that are not members of either IIROC or the MFDA must use Form 31-103F1 Calculation of Excess Working Capital. See Schedule C.

5.2 Sources of capital

List all cash, cash equivalents, debt and equity sources of the firm's capital.

Name of person or entity providing the capital	Type of capital	Amount (\$)
J	71	

5.3 Guarantors

In relation to its business, does the firm:

	Yes	No
(a) Have any guarantors?		
(b) Act as a guarantor for any party?		

If yes, provide the following information for each guarantee:

Name of party to the guarantee	
NRD number, if applicable	
Relationship to the firm	Amount of guarantee (\$)
Details of the guarantee	

See Schedule C Form 31-103F1 Calculation of Excess Working Capital.

Bonding and insurance

Questions 5.4 to 5.8 apply to the firm's bonding or insurance coverage or proposed bonding or insurance coverage for securities and derivatives activities only. This in accordance with Part 12, Division 2 of NI 31-103.

	5.4	Jurisdictions covered		
This information		Where does the firm have bonding or	insurance coverage?	
is on the financial institution bond.		AB		
		If the firm's bonding or insurance doe	s not cover all jurisdictions of Canada where it is seel	king
		registration, explain why.	·	J
	5.5	Bonding or insurance details		
This information is on the binder		Name of insurer		
of insurance or on the financial		Bond or policy number		1
institution bond.		Specific insuring agreements and cl	auses	1
		Coverage for each claim (\$)	Annual aggregate coverage (\$)	1
		Total coverage (\$)		\exists
		Amount of the deductible (\$)	Expiry date (yyyy/mm/dd)	-
		If the firm's insurance or proposed inshow it provides equivalent coverage to	surance is not in the form of a financial institution bon o the bond.	d, explai
	5.6	Professional liability insurance (Qu	uébec only)	_
This information is required only		If the firm is seeking registration in Que provide the following information about	uébec as a mutual fund dealer or a scholarship plan c ut the firm's professional liability insurance:	dealer,

if the firm is applying for registration in Québec as a mutual fund dealer or as a

Name of insurer			
Policy number			

scholarship plan dealer.

5.7

5.8

5.9

Specific insuring agreements and clauses
Coverage for each claim (\$) Annual aggregate coverage (\$)
Total coverage (\$)
Amount of the deductible (\$) Renewal date (yyyy/mm/dd)
Jurisdictions covered:
AB BC MB NB NL NS NT NU ON PE QC SK YT
Which insurance policy applies to your representatives?
Firm's policy
Directors' resolution approving insurance
Attach a directors' resolution confirming that the firm has sufficient insurance coverage for its securities or derivatives-related activities.
Bonding or insurance claims
In the last seven years, has the firm made any claims against a bond or on its insurance?
Yes No D
If yes, provide the following information for each claim:
Type of bond or insurance
Date of claim (yyyy/mm/dd) Amount (\$)
Reason for claim
Date resolved (yyyy/mm/dd) Result
Jurisdiction
Solvency
Bankruptcy
In the last seven years, has the firm or any of its specified affiliates declared bankruptcy, made assignment or proposal in bankruptcy, or been the subject of a petition in bankruptcy, or the equivalent in any jurisdiction?
Yes No No
If yes, provide the following information for each bankruptcy or assignment in bankruptcy:
Name of entity
Reason for bankruptcy or assignment
Date of bankruptcy, assignment or petition Date discharge granted, if applicable

	(yyyy/mm/dd)	(yyyy/mm/dd)
	Name of trustee	
	Jurisdiction	
	If applicable, attach a copy of any discharg	ge, release or equivalent document.
.10	Appointment of receiver	
	In the last seven years, has the firm or any manager, or had one appointed, or the equ	y of its specified affiliates appointed a receiver or recei uivalent in any jurisdiction?
	Yes No	
	If yes, provide the following information for	r each appointment of receiver:
	Name of entity	
	Date of appointment (yyyy/mm/dd)	Reason for appointment
	Date appointment ended (yyyy/mm/dd)	Reason appointment ended
	Name of receiver or receiver manager	
	Jurisdiction	
ina	ncial reporting	
11	Financial year-end	
	(mm/dd)	
	If the firm has not established its financial	year-end, explain why.
	Auditor	
.12	Additor	

Provide the name of the individual auditing the financial statements and the name of the firm, if applicable.

Audited financial statements 5.13

- (a) Attach, for your most recently completed year, either
 - (i) non-consolidated audited financial statements; or
 - (ii) audited financial statements prepared in accordance with section 3.2(3) of NI 52-107.
- If the audited financial statements attached for item (a) were prepared for a period ending (b) more than 90 days before the date of this application, also attach an interim financial report for a period of not more than 90 days before the date of this application.

If the firm is a start-up company, you can attach an audited opening statement of financial position instead.

5.14 Letter of direction to auditors

We may request an audit of the firm at any time while the firm is registered. Attach a letter of direction from the firm authorizing the auditor to conduct any audit or review of the firm that the regulator may request.

Part 6 – Client relationships

6.1 Client assets See Part 14, Will the firm hold or have access to client assets? Division 3 of NI Yes 31-103 and No Companion Policy 31-If yes, provide the following information for each financial institution where the trust accounts for client 103CP. assets are held. Name of financial institution For guidance regarding whether a firm Address line 1 will hold or have access to client assets Address line 2 see section City Province/territory 12.4 of Companion Postal code Policy 31-Telephone number 103CP. 6.2 Conflicts of interest Does the firm have or expect to have any relationships that could reasonably result in any significant conflicts of interest in carrying out its registerable activities in accordance with securities or derivatives legislation? Yes No If yes, complete the following questions: Provide details about each conflict: Does the firm have policies and procedures to identify and respond to its conflicts of interest? (b) Yes No If no, explain why:

Part 7 – Regulatory action

The questions in Part 7 apply to any jurisdiction and any foreign jurisdiction. The information must be provided in respect of the last 7 years.

7.1 Settlement agreements

7.2

Jurisdiction

Has the firm, or any predecessors or specified agreement with any financial services regulato organization?			
Yes No 🗆			
f yes, provide the following information for each	ch settlement agreement:		
Name of entity			
Regulator/organization			
Date of settlement (yyyy/mm/dd)			
Details of settlement			
Jurisdiction			
las any financial services regulator, securities	s or derivatives exchange, SRO	or simil	ar orga
Determined that the firm, or any predecessor firm violated any securities regulations or any		Yes	No
derivatives exchange, SRO or similar organization	zation?		
Determined that the firm, or any predecessor firm made a false statement or omission?	rs or specified affiliates of the		
Issued a warning or requested an undertakin predecessors or specified affiliates of the firm			
Suspended or terminated any registration, lic firm, or any predecessors or specified affiliate			
Imposed terms or conditions on any registrat or predecessors or specified affiliates of the f			
Conducted a proceeding or investigation invo predecessors or specified affiliates of the firm			
Issued an order (other than an exemption order or any predecessors or specified affiliates of derivatives-related activity (e.g. cease trade of the control	the firm for securities or		
f yes, provide the following information for each	ch action:		
Name of entity			
Type of action			
Regulator/organization			
Date of action (yyyy/mm/dd)	Reason for action		
	İ		

7.3	Ongoing investigations		
	Is the firm aware of any ongoing investigations of which subject?	the firm or any of its specified affiliates i	s the
	Yes No No		
	If yes, provide the following information for each investig	ation:	
	Name of entity		
	Reason or purpose of investigation		
	Regulator/organization		
	Date investigation commenced (yyyy/mm/dd)		
	Jurisdiction		
Par	t 8 – Legal action		
	The firm must disclose offences or legal actions under a activities in any jurisdiction. The information must be pro		iness
8.1	Criminal convictions		
	Has the firm, or any predecessors or specified affiliates or quasi-criminal offence?	of the firm been convicted of any crimina	al or
	Yes No		
	If yes, provide the following information for each convicti	on:	
	Name of entity		
	Type of offence		
	Case name	Case number, if applicable	
	Date of conviction (yyyy/mm/dd)		
	Jurisdiction		
8.2	Outstanding criminal charges		
	Is the firm or any of its specified affiliates currently the su criminal charges?	ubject of any outstanding criminal or qua	asi-
	Yes No		
	If yes, provide the following information for each charge:		
	Name of entity		

Type of offence
Date of charge (yyyy/mm/dd)
Jurisdiction

8.3 Outstanding legal actions

		Yes	No
(a)	Is the firm currently a defendant or respondent (or the equivalent in any jurisdiction) in any outstanding legal action?		
(b)	Are any of the firm's specified affiliates currently a defendant or respondent (or the equivalent in any jurisdiction) in any outstanding legal action that involves fraud, theft or securities-related activities, or that could significantly affect the firm's business?		

If yes, provide the following information for each legal action:

Name of entity
Type of legal action
Date of legal action (yyyy/mm/dd)
Current stage of litigation
Remedies requested by plaintiff or appellant
Jurisdiction

8.4 Judgments

	Yes	No
Has any judgment been rendered against the firm or is any judgment outstanding in any civil court for damages or other relief relating to frauc theft or securities-related activities?	i,	
Are any of the firm's specified affiliates currently the subject of any judgments that involve fraud, theft or securities-related activities, or that could significantly affect the firm's business?		

If yes, provide the following information for each judgment:

Name of entity
Type of judgment
Date of judgment (yyyy/mm/dd)
Current stage of litigation, if applicable
Remedies requested by plaintiffs

It is an offence under securities legislation and derivatives legislation, including commodity futures legislation, to give false or misleading information on this form.

By signing below, you:

- 1. Certify to the regulator in each jurisdiction of Canada where the firm is submitting and filing this form, either directly or through the principal regulator, that:
 - you have read this form, and
 - to the best of your knowledge and after reasonable inquiry, all of the information provided on this form is true and complete.
- Certify to each regulator in a non-principal jurisdiction of Canada where the firm is submitting and filing this form, either directly or through the principal regulator, that at the date of this submission:
 - the firm has submitted and filed all information required to be submitted and filed under the securities legislation or derivatives legislation or both of the principal jurisdiction of Canada in relation to the firm's registration in that jurisdiction, and
 - this information is true and complete.
- Authorize the principal regulator to give each non-principal regulator access to any information
 the firm has submitted or filed with the principal regulator under securities legislation or
 derivatives legislation or both of the principal jurisdiction of Canada in relation to the firm's
 registration in that jurisdiction.
- 4. Acknowledge that the regulator may collect and provide personal information about the individuals referred to in this form under *Collection and use of personal information*.
- Confirm that the individuals referred to in this form have been notified that their personal information is disclosed on this form, the legal reason for doing so, how it will be used and who to contact for more information.

Name of firm			
Name of firm's authorized signing officer or parti	ner		
Title of firm's authorized signing officer or partner			
Signature			
Date (yyyy/mm/dd)			

Witness

The witness must be a lawyer, notary public or commissioner of oaths.

Name of witness	
Title of witness	
Signature	
Date (yyyy/mm/dd)	

Schedule A **Contact information for** Notice of collection and use of personal information

Alberta

Alberta Securities Commission Suite 600, 250-5th St. SW Calgary, AB T2P 0R4 Attention: Information Officer Telephone: (403) 297-6454

British Columbia

British Columbia Securities Commission P.O. Box 10142, Pacific Centre 701 West Georgia Street Vancouver, BC V7Y 1L2

Attention: Freedom of Information Officer

Telephone: (604) 899-6500 or (800) 373-6393 (in Canada)

Manitoba

The Manitoba Securities Commission 500 - 400 St. Mary Avenue Winnipeg, MB R3C 4K5 Attention: Director of Registrations Telephone: (204) 945-2548

Fax: (204) 945-0330

New Brunswick

Financial and Consumer Services Commission of New Brunswick / Commission des services financiers et des services aux consommateurs du Nouveau-Brunswick Suite 300, 85 Charlotte Street Saint John, NB E2L 2J2

Attention: Director of Securities Telephone: (506) 658-3060

Newfoundland and Labrador

Superintendent of Securities, Service NL Government of Newfoundland and Labrador P.O. Box 8700 2nd Floor, West Block Confederation Building St. John's, NL A1B 4J6

Attention: Manager of Registrations

Telephone: (709) 729-5661

Nova Scotia

Nova Scotia Securities Commission Suite 400, 5251 Duke Street Halifax, NS B3J 1P3

Attention: Deputy Director, Capital Markets

Telephone: (902) 424-7768

Northwest Territories

Government of the Northwest Territories Department of Justice 1st Floor Stuart M. Hodgson Building 5009 – 49th Street Yellowknife, NWT X1A 2L9

Attention: Deputy Superintendent of Securities

Telephone: (867) 920-8984

Nunavut

Government of Nunavut Department of Justice P.O. Box 1000 Station 570 Igaluit, NU X0A 0H0

Attention: Deputy Registrar of Securities

Telephone: (867) 975-6590

Ontario

Ontario Securities Commission 22nd Floor 20 Queen Street West Toronto, ON M5H 3S8 Attention: Compliance and Registrant Regulation

Telephone: (416) 593-8314

e-mail: registration@osc.gov.on.ca

Prince Edward Island

Securities Office Department of Community Affairs and Attorney General P.O. Box 2000 Charlottetown, PE C1A 7N8

Attention: Deputy Registrar of Securities

Telephone: (902) 368-6288

Québec

Autorité des marchés financiers 800, square Victoria, 22e étage C.P. 246, tour de la Bourse Montréal (Québec) H4Z 1G3

Attention: Responsable de l'accès à l'information Telephone: (514) 395-0337 or (877) 525-0337

Saskatchewan

Financial and Consumer Affairs Authority of Saskatchewan Suite 601, 1919 Saskatchewan Drive

Regina, SK S4P 4H2

Attention: Deputy Director, Capital Markets

Telephone: (306) 787-5871

Yukon

Government of Yukon Superintendent of Securities Department of Community Services P.O. Box 2703 C-6 Whitehorse, YT Y1A 2C6

Attention: Superintendent of Securities

Telephone: (867) 667-5314

Self-regulatory organization

Investment Industry Regulatory Organization of Canada 121 King Street West, Suite 2000

Toronto, Ontario M5H 3T9 Attention: Privacy Officer Telephone: (416) 364-6133 E-mail: PrivacyOfficer@iiroc.ca

Schedule B Submission to jurisdiction and appointment of agent for service

1.	Name o	of person or company (the "Firm"):	
2.	Jurisdic	ction of incorporation of the person or company:	
3.	Name o	of agent for service of process (the "Agent for Service"):	
4.			
5.	The Fir served quasi-c local ju	number of the Agent for Service: m designates and appoints the Agent for Service at the address stated above as its agent upon whom may be a notice, pleading, subpoena, summons or other process in any action, investigation or administrative, criminal, criminal or other proceeding (a "Proceeding") arising out of or relating to or concerning the Firm's activities in the prisadiction and irrevocably waives any right to raise as a defense in any such proceeding any alleged lack of tion to bring such Proceeding.	
6.	The Find adminis	rm irrevocably and unconditionally submits to the non-exclusive jurisdiction of the judicial, quasi-judicial and strative tribunals of the local jurisdiction and any administrative proceeding in the local jurisdiction, in any ding arising out of or related to or concerning the Firm's activities in the local jurisdiction.	
7.	Until six	x years after the Firm ceases to be registered, the Firm must file	
	a.	a new Submission to jurisdiction and appointment of agent for service in this form no later than the 10th day after the date this Submission to jurisdiction and appointment of agent for service is terminated; and	
	b.	an amended Submission to jurisdiction and appointment of agent for service no later than the 10th day after any change in the name or above address of the Agent for Service.	
8.		ubmission to jurisdiction and appointment of agent for service is governed by and construed in accordance with s of the local jurisdiction.	
Dated	:		
(Signa	ature of the	e Firm or authorized signatory)	
(Name	e and Title	of authorized signatory)	
Acce	otance		
		d accepts the appointment as Agent for Service of (Insert name of the Firm) under the terms and conditions of abmission to jurisdiction and appointment of agent for service.	
Dated	:		
(Signa	ature of Ag	ent for Service or authorized signatory)	
(Name	e and Title	of authorized signatory)	

Schedule C FORM 31-103F1 CALCULATION OF EXCESS WORKING CAPITAL

	Firm Name	
	Capital Calculation	
(as at	with comparative figures as at	

	Component	Current period	Prior period
1.	Current assets		
2.	Less current assets not readily convertible into cash (e.g., prepaid expenses)		
3.	Adjusted current assets Line 1 minus line 2 =		
4.	Current liabilities		
5.	Add 100% of non-current related party debt unless the firm and the lender have executed a subordination agreement in the form set out in Appendix B of National Instrument 31-103 Registration Requirements, Exemptions and Ongoing Registrant Obligations and the firm has delivered a copy of the agreement to the regulator or, in Québec, the securities regulatory authority. See section 12.2 of National Instrument 31-103 Registration Requirements, Exemptions and Ongoing Registrant Obligations.		
6.	Adjusted current liabilities Line 4 plus line 5 =		
7.	Adjusted working capital Line 3 minus line 6 =		
8.	Less minimum capital		
9.	Less market risk		
10.	Less any deductible under the bonding or insurance policy required under Part 12 of National Instrument 31-103 Registration Requirements, Exemptions and Ongoing Registrant Obligations		
11.	Less Guarantees		
12.	Less unresolved differences		
13.	Excess working capital		

Notes:

Form 31-103F1 Calculation of Excess Working Capital must be prepared using the accounting principles that you use to prepare your financial statements in accordance with National Instrument 52-107 Acceptable Accounting Principles and Auditing Standards. Section 12.1 of Companion Policy 31-103CP Registration Requirements, Exemptions and Ongoing Registrant Obligations provides further guidance in respect of these accounting principles.

Line 5. Related-party debt – Refer to the CICA Handbook for the definition of "related party" for publicly accountable enterprises. The firm is required to deliver a copy of the executed subordination agreement to the regulator or, in Québec, the securities regulatory authority on the earlier of a) 10 days after the date the agreement is executed or b) the date an amount subordinated by the agreement is excluded from its calculation of excess working capital on Form 31-103F1 *Calculation of Excess Working Capital.* The firm must notify the regulator or, in Québec, the securities regulatory authority, 10 days before it repays the loan (in whole or in part), or terminates the subordination agreement. See section 12.2 of National Instrument 31-103 *Registration Requirements, Exemptions and Ongoing Registrant Obligations.*

Line 8. Minimum Capital – The amount on this line must be not less than (a) \$25,000 for an adviser and (b) \$50,000 for a dealer. For an investment fund manager, the amount must be not less than \$100,000 unless subsection 12.1(4) of National Instrument 31-103 *Registration Requirements, Exemptions and Ongoing Registrant Obligations* applies.

Line 9. Market Risk – The amount on this line must be calculated according to the instructions set out in Schedule 1 to Form 31-103F1 Calculation of Excess Working Capital. A schedule supporting the calculation of any amounts included in Line 9 as market risk should be provided to the regulator or, in Québec, the securities regulatory authority in conjunction with the submission of Form 31-103F1 Calculation of Excess Working Capital.

Line 11. Guarantees – If the registered firm is guaranteeing the liability of another party, the total amount of the guarantee must be included in the capital calculation. If the amount of a guarantee is included in the firm's statement of financial position as a current liability and is reflected in line 4, do not include the amount of the guarantee on line 11.

Line 12. Unresolved differences – Any unresolved differences that could result in a loss from either firm or client assets must be included in the capital calculation. The examples below provide guidance as to how to calculate unresolved differences:

- (i) If there is an unresolved difference relating to client securities, the amount to be reported on Line 12 will be equal to the fair value of the client securities that are short, plus the applicable margin rate for those securities.
- (ii) If there is an unresolved difference relating to the registrant's investments, the amount to be reported on Line 12 will be equal to the fair value of the investments (securities) that are short.
- (iii) If there is an unresolved difference relating to cash, the amount to be reported on Line 12 will be equal to the amount of the shortfall in cash.

Please refer to section 12.1 of Companion Policy 31-103CP Registration Requirements, Exemptions and Ongoing Registrant Obligations for further guidance on how to prepare and file Form 31-103F1 Calculation of Excess Working Capital.

Management Certification					
Registered Firm Name: We have examined the attached capital calculation and certify that the firm is in compliance with the capital requirements as at					
Name and Title	Signature	Date			
2					

Schedule 1 of Form 31-103F1 Calculation of Excess Working Capital (calculating line 9 [market risk])

For purposes of completing this form:

- (1) "Fair value" means the value of a security determined in accordance with Canadian GAAP applicable to publicly accountable enterprises.
- (2) For each security whose value is included in line 1, Current Assets, multiply the fair value of the security by the margin rate for that security set out below. Add up the resulting amounts for all of the securities you hold. The total is the "market risk" to be entered on line 9.

(a) Bonds, Debentures, Treasury Bills and Notes

(i) Bonds, debentures, treasury bills and other securities of or guaranteed by the Government of Canada, of the United Kingdom, of the United States of America and of any other national foreign government (provided such foreign government securities are currently rated Aaa or AAA by Moody's Canada Inc. or its DRO affiliate or Standard & Poor's Rating Services (Canada) or its DRO affiliate, respectively), maturing (or called for redemption):

within 1 year: 1% of fair value multiplied by the fraction determined by dividing

the number of days to maturity by 365

over 1 year to 3 years:

1 % of fair value
over 3 years to 7 years:

2% of fair value
over 7 years to 11 years:

4% of fair value
over 11 years:

4% of fair value

(ii) Bonds, debentures, treasury bills and other securities of or guaranteed by any jurisdiction of Canada and obligations of the International Bank for Reconstruction and Development, maturing (or called for redemption):

within 1 year: 2% of fair value multiplied by the fraction determined by dividing

the number of days to maturity by 365

over 1 year to 3 years:

over 3 years to 7 years:

over 7 years to 11 years:

5% of fair value

over 11 years:

5% of fair value

(iii) Bonds, debentures or notes (not in default) of or guaranteed by any municipal corporation in Canada or the United Kingdom maturing:

within 1 year: 3% of fair value multiplied by the fraction determined by dividing

the number of days to maturity by 365

over 1 year to 3 years: 5 % of fair value over 3 years to 7 years: 5% of fair value over 7 years to 11 years: 5% of fair value over 11 years: 5% of fair value

- (iv) Other non-commercial bonds and debentures (not in default): 10% of fair value
- (v) Commercial and corporate bonds, debentures and notes (not in default) and non-negotiable and non-transferable trust company and mortgage loan company obligations registered in the registered firm's name maturing:

within 1 year: 3% of fair value over 1 year to 3 years: 6 % of fair value over 3 years to 7 years: 7% of fair value over 7 years to 11 years: 10% of fair value over 11 years: 10% of fair value

(b) Bank Paper

Deposit certificates, promissory notes or debentures issued by a Canadian chartered bank (and of Canadian chartered bank acceptances) maturing:

within 1 year: 2% of fair value multiplied by the fraction determined by dividing the

number of days to maturity by 365

over 1 year: apply rates for commercial and corporate bonds, debentures and notes

(c) Acceptable foreign bank paper

Deposit certificates, promissory notes or debentures issued by a foreign bank, readily negotiable and transferable and maturing:

within 1 year: 2% of fair value multiplied by the fraction determined by dividing the

number of days to maturity by 365

over 1 year: apply rates for commercial and corporate bonds, debentures and notes

"Acceptable Foreign Bank Paper" consists of deposit certificates or promissory notes issued by a bank other than a Canadian chartered bank with a net worth (i.e., capital plus reserves) of not less than \$200,000,000.

(d) Mutual Funds

Securities of mutual funds qualified by prospectus for sale in any jurisdiction of Canada:

- (i) 5% of the net asset value per security as determined in accordance with National Instrument 81-106 Investment Fund Continuous Disclosure, where the fund is a money market mutual fund as defined in National Instrument 81-102 Investment Funds; or
- (ii) the margin rate determined on the same basis as for listed stocks multiplied by the net asset value per security of the fund as determined in accordance with National Instrument 81-106 Investment Fund Continuous Disclosure.

Securities of mutual funds qualified by prospectus for sale in the United States of America: 5% of the net asset value per security if the fund is registered as an investment company under the *Investment Companies Act of 1940*, as amended from time to time, and complies with Rule 2a-7 thereof.

(e) Stocks

In this paragraph, "securities" includes rights and warrants and does not include bonds and debentures.

(i) On securities including investment fund securities, rights and warrants, listed on any exchange in Canada or the United States of America:

Long Positions - Margin Required

Securities selling at \$2.00 or more - 50% of fair value

Securities selling at \$1.75 to \$1.99 - 60% of fair value

Securities selling at \$1.50 to \$1.74 – 80% of fair value

Securities selling under \$1.50 - 100% of fair value

Short Positions - Credit Required

Securities selling at \$2.00 or more – 150% of fair value

Securities selling at \$1.50 to \$1.99 - \$3.00 per share

Securities selling at \$0.25 to \$1.49 - 200% of fair value

Securities selling at less than \$0.25 - fair value plus \$0.25 per share

- (ii) For positions in securities that are constituent securities on a major broadly-based index of one of the following exchanges, 50% of the fair value:
 - (a) Australian Stock Exchange Limited
 - (b) Bolsa de Madrid

- (c) Borsa Italiana
- (d) Copenhagen Stock Exchange
- (e) Euronext Amsterdam
- (f) Euronext Brussels
- (g) Euronext Paris S.A.
- (h) Frankfurt Stock Exchange
- (i) London Stock Exchange
- (j) New Zealand Exchange Limited
- (k) Stockholm Stock Exchange
- (I) SIX Swiss Exchange
- (m) The Stock Exchange of Hong Kong Limited
- (n) Tokyo Stock Exchange

(f) Mortgages

- (i) For a firm registered in any jurisdiction of Canada except Ontario:
 - (a) Insured mortgages (not in default): 6% of fair value
 - (b) Mortgages which are not insured (not in default): 12% of fair value
- (ii) For a firm registered in Ontario:
 - (a) Mortgages insured under the National Housing Act (Canada) (not in default): 6% of fair value
 - (b) Conventional first mortgages (not in default): 12% of fair value.

If you are registered in Ontario regardless of whether you are also registered in another jurisdiction of Canada, you will need to apply the margin rates set forth in (ii) above.

(g) For all other securities – 100% of fair value.